

Mitigation Planning Team Worksheet

Use this worksheet to identify partner organizations to invite to participate on the planning team. Some organizations do not need to be involved in every decision of the planning process but are stakeholders that require outreach and involvement during the planning process. Revise the list of general partners below to reflect the organizations in your community. Mark which organizations will be invited to participate on the planning team and which will be involved through stakeholder outreach activities.

Planning Team – The core group responsible for making decisions, guiding the planning process, and agreeing upon the final contents of the plan

Stakeholders – Individuals or groups that affect or can be affected by a mitigation action or policy

| Partner Organization | Planning Team | Stakeholder | Notes |
|--|---------------|-------------|-------|
| Local Agencies | | | |
| Building Code Enforcement | | | |
| City Management/County Administration | | | |
| Emergency Management | | | |
| Fire Department/District | | | |
| Floodplain Administration | | | |
| Geographic Information Systems | | | |
| Parks and Recreation | | | |
| Planning/Community Development | | | |
| Public Works | | | |
| Stormwater Management | | | |
| Transportation (Roads and Bridges) | | | |
| City Council/Board of Commissioners | | | |
| Planning Commission | | | |
| Planning/Community Development | | | |
| Regional/Metropolitan Planning Organization(s) | | | |
| City/County Attorney's Office | | | |
| Economic Development Agency | | | |
| Local Emergency Planning Committee | | | |
| Police/Sheriff's Department | | | |
| Sanitation Department | | | |
| Tax Assessor's Office | | | |
| Special Districts and Authorities | | | |
| Airport, Seaport Authorities | | | |
| Fire Control District | | | |
| Flood Control District | | | |
| School District(s) | | | |
| Transit Authority | | | |
| Utility Districts | | | |

Worksheet 2.1

Mitigation Planning Team Worksheet

| Partner Organization | Planning Team | Stakeholder | Notes |
|--|---------------|-------------|-------|
| Non-Governmental Organizations | | | |
| American Red Cross | | | |
| Chamber of Commerce | | | |
| Community/Faith-Based Organizations | | | |
| Environmental Organizations | | | |
| Homeowners Associations | | | |
| Neighborhood/Community Organizations | | | |
| Utility Companies | | | |
| State Agencies | | | |
| State Emergency Management Agency | | | |
| State Dam Safety | | | |
| State Department of Transportation | | | |
| State Fire and Forestry Agency | | | |
| State Geological Survey | | | |
| State Water Resources Agency | | | |
| State National Flood Insurance Program Coordinator | | | |
| State Planning Office | | | |
| Federal Agencies | | | |
| Federal Emergency Management Agency | | | |
| Land Management Agencies (USFS/NPS/BLM) | | | |
| National Weather Service | | | |
| US Army Corps of Engineers | | | |
| US Department of Housing and Urban Development | | | |
| US Department of Transportation | | | |
| US Environmental Protection Agency | | | |
| US Geological Survey | | | |
| Other | | | |
| Tribal Officials | | | |
| Colleges/Universities | | | |
| Land Developers and Real Estate Agencies | | | |
| Major Employers and Businesses | | | |
| Professional Associations | | | |
| Neighboring Jurisdictions | | | |
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Note: Multi-jurisdictional planning teams require at least one representative for each participating jurisdiction. This worksheet can be used by each jurisdiction to identify their local sub-team.